

**Tender for the Supply of Stationery 2025 - 2027**

|          |                        |                 |                                                                    |             |         |              |
|----------|------------------------|-----------------|--------------------------------------------------------------------|-------------|---------|--------------|
| CON_9658 | Adhesives              | Adhesive Putty  | Sticky Putty                                                       | Each        | £ 1.15  | Beacon Press |
| CON_9659 | Adhesives              | Adhesive Sticks | Twist up cartridge Medium size                                     | Each        | £ 0.55  | Beacon Press |
| CON_9673 | Adhesives              | Packing Tape    | Roll Approx 50mm width x 66m length                                | Pack of 6   | £ 5.40  | Beacon Press |
| CON_9683 | Adhesives              | Tapes           | Clear tape roll one sided adhesive Approx 25mm width x 66mm length | Pack of 12  | £ 9.00  | Beacon Press |
| CON_9569 | Binding Combs & Covers | Binding Combs   | Plastic size 10mm                                                  | Pack of 100 | £ 6.25  | All Office   |
| CON_9570 | Binding Combs & Covers | Binding Combs   | Plastic size 12mm                                                  | Pack of 100 | £ 7.50  | All Office   |
| CON_9571 | Binding Combs & Covers | Binding Combs   | Plastic size 16 mm                                                 | Pack of 100 | £ 11.60 | All Office   |
| CON_9572 | Binding Combs & Covers | Binding Combs   | Plastic size 25 mm                                                 | Pack of 50  | £ 15.00 | All Office   |
| CON_9573 | Binding Combs & Covers | Binding Combs   | Plastic size 32 mm                                                 | Pack of 50  | £ 12.50 | All Office   |
| CON_9574 | Binding Combs & Covers | Binding Combs   | Plastic size 8 mm                                                  | Pack of 100 | £ 5.15  | All Office   |
| CON_9575 | Binding Combs & Covers | Binding Combs   | Plastic size 6 mm                                                  | Pack of 100 | £ 4.05  | All Office   |
| CON_9576 | Binding Combs & Covers | Binding Covers  | A4 back cover coloured card                                        | Pack of 100 | £ 8.75  | All Office   |
| CON_9577 | Binding Combs & Covers | Binding Covers  | A4 front cover clear PVC                                           | Pack of 100 | £ 8.75  | All Office   |
| CON_9579 | Books                  | Books 2 Quire   | Hard Cover, A-Z index, A4, 192 pages                               | Each        | £ 6.50  | Beacon Press |
| CON_9580 | Books                  | Books 2 Quire   | Hard Cover, non-indexed, A4, 192 pages                             | Each        | £ 3.95  | Beacon Press |
| CON_9581 | Books                  | Books 2 Quire   | Hard Cover, non-indexed, A5, 192 pages                             | Each        | £ 2.95  | Beacon Press |
| CON_9582 | Books                  | Books 4 Quire   | Hard Cover, non-indexed, A4, 384 pages                             | Each        | £ 12.95 | Beacon Press |
| CON_9583 | Boxes Storage          | Box Files       | Rigid A4                                                           | Each        | £ 3.99  | Beacon Press |
| CON_9584 | Boxes Storage          | Boxes           | Storage Archive A4 - 3400 x 4400 x 2600mm (flat Packed)            | Pack of 10  | £ 38.50 | Beacon Press |

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| CON_9585 | Boxes Storage                     | Boxes              | Storage Archive A4 (with 5" capacity)                     | Pack of 20  | £ 25.00 | Beacon Press  |
| CON_9662 | Clipboards                        | Clipboards         | To use with A4 sheets                                     | Each        | £ 1.40  | Charles Trico |
| CON_9586 | Clips                             | Clips Bulldog      | Metal, Large 75mm                                         | Pack of 10  | £ 6.50  | Beacon Press  |
| CON_9587 | Clips                             | Clips Bulldog      | Metal,Medium 51mm                                         | Pack of 10  | £ 3.50  | Beacon Press  |
| CON_9588 | Clips                             | Clips Bulldog      | Metal,Small 25mm                                          | Pack of 10  | £ 1.99  | Beacon Press  |
| CON_9589 | Clips                             | Foldback Clips     | Binder Clips, Metal,19 mm Black                           | Pack of 12  | £ 0.60  | Beacon Press  |
| CON_9590 | Clips                             | Foldback Clips     | Binder Clips, Metal,32 mm Black                           | Pack of 12  | £ 1.26  | Beacon Press  |
| CON_9591 | Clips                             | Foldback Clips     | Binder Clips, Metal,41mm Black                            | Pack of 12  | £ 2.16  | Beacon Press  |
| CON_9592 | Clips                             | Foldback Clips     | Binder Clips, Metal,51 mm Black                           | Pack of 12  | £ 3.12  | Beacon Press  |
| CON_9663 | Company Seals (Red Self-Adhesive) | Company Seals      | Red Self-Adhesive, round, serrated edge                   | Pack of 100 | £ 1.99  | Beacon Press  |
| CON_9664 | Correction Fluid                  | Correction Fluid   | Bottle with integral mixing ball                          | Each        | £ 0.50  | Beacon Press  |
| CON_9665 | Corrector Rollers                 | Corrector Rollers  | Tape Approx 5 mm width x 5m length                        | Each        | £ 0.60  | All Office    |
| CON_9666 | Dividers (coloured)               | Dividers           | Multi punched card dividers, set of 10 , assorted colours | Pack of 10  | £ 0.60  | Beacon Press  |
| CON_9667 | Dividers (Indexed)                | Dividers           | Multi punched plastic dividers, A-Z, one colour           | Pack A-Z    | £ 1.89  | Beacon Press  |
| CON_9650 | Dockets/Wallets                   | Document Wallets   | A4, wallet file with flap, heavyweight card.              | Pack of 50  | £ 12.00 | Beacon Press  |
| CON_9668 | Document Envelopes                | Document Envelopes | Clear plastic self adhesive A4 (210 x 297mm)              | Pack of 100 | £ 9.50  | Charles Trico |
| CON_9669 | Drawing Pins                      | Drawing pins       | Round flat head, approx 10mm diameter                     | Pack of 100 | £ 1.50  | Beacon Press  |
| CON_9603 | Endorsing Ink & Stamp Pads        | Ink Endorsing      | Bottle, Black                                             | Each        | £ 0.50  | Charles Trico |
| CON_9604 | Endorsing Ink & Stamp Pads        | Ink Endorsing      | Bottle, Red                                               | Each        | £ 0.50  | Charles Trico |

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| CON_9605  | Endorsing Ink & Stamp Pads                  | Stamp Pads              | Black Large (126 x 81mm)                                                                                      | Each        | £ 1.85  | Charles Trico |
| CON_9606  | Endorsing Ink & Stamp Pads                  | Stamp Pads              | Red Small (110 x 76mm)                                                                                        | Each        | £ 1.25  | Charles Trico |
| CON_9670  | Erasers Ink/Pencil                          | Erasers                 | Combination eraser for Ink/Pencil                                                                             | Each        | £ 0.25  | Charles Trico |
| CON_9671  | Fasteners                                   | Fasteners               | Two-piece filing clip 50mm capacity for holding two-holed punched paper                                       | Pack of 50  | £ 1.50  | Beacon Press  |
| CON_10858 | Files                                       | Foolscap Folders        | Square Cut Card Folder foolscap Buff Colour                                                                   | Pack of 100 | £ 10.00 | Beacon Press  |
| CON_9607  | Files                                       | Arch Lever Files        | 2 Ring, A4 , Black and Assorted Colours                                                                       | Each        | £ 2.05  | Beacon Press  |
| CON_9608  | Files                                       | Arch Lever Files        | 2 Ring, A5 , Upright, Black                                                                                   | Each        | £ 3.50  | Beacon Press  |
| CON_9609  | Files                                       | Binders                 | 2 Ring, A4 , Black and Assorted Colours                                                                       | Each        | £ 1.35  | Beacon Press  |
| CON_9610  | Files                                       | Suspension Files        | Foolscap, with snap on tabs                                                                                   | Pack of 50  | £ 29.99 | Beacon Press  |
| CON_9611  | Files                                       | Suspension Files        | Foolscap - 30mm Squared Base with snap on tabs                                                                | Pack of 50  | £ 59.50 | Beacon Press  |
| CON_12195 | Files                                       | Clip Files              | Non reflective presentation file with sliding clip, Assorted colours, approx 25 sheet capacity Size 220x310x4 | Box of 25   | £ 14.00 | Beacon Press  |
| CON_12350 | Files                                       | Yellow Spring Files     | Yellow Spring files                                                                                           | Pack of 50  | £ 32.50 | Beacon Press  |
| CON_9612  | Index tabs, Labels & Self Adhesive Notepads | Index Tabs small        | 12mm wide transparent assorted colours (removable)                                                            | Each        | £ 0.99  | Beacon Press  |
| CON_9613  | Index tabs, Labels & Self Adhesive Notepads | Index Tabs standard     | 25mm wide transparent assorted colours (removable)                                                            | Each        | £ 1.50  | Beacon Press  |
| CON_9614  | Index tabs, Labels & Self Adhesive Notepads | Labels                  | Printer white multipurpose 105 x 35mm, 16 per sheet                                                           | Pack of 100 | £ 6.99  | Beacon Press  |
| CON_9615  | Index tabs, Labels & Self Adhesive Notepads | Self Adhesive Note Pads | Sticky notes, Large                                                                                           | Each        | £ 0.45  | Beacon Press  |
| CON_9616  | Index tabs, Labels & Self Adhesive Notepads | Self Adhesive Note Pads | Sticky notes, Medium                                                                                          | Each        | £ 0.35  | Beacon Press  |
| CON_9617  | Index tabs, Labels & Self Adhesive Notepads | Self Adhesive Note Pads | Sticky notes, Small                                                                                           | Pack of 3   | £ 0.45  | Beacon Press  |
| CON_10857 | Laminating Pouches                          | Laminating Pouches      | Small gloss finish, clear, Size 65mm x 95mm                                                                   | Pack of 100 | £ 3.25  | Beacon Press  |

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| CON_9672  | Laminating Pouches   | Laminating Pouches    | Clear, Size A4 - 125 microns                                             | Pack of 100 | £ 9.45 | Beacon Press |
| CON_9619  | Markers              | Highlighters          | Fluorescent pens, assorted colours                                       | Each        | £ 0.40 | All Office   |
| CON_9620  | Markers              | Markers               | Flipchart waterbased, bullet-tipped (assorted colours)                   | Pack of 4   | £ 2.00 | All Office   |
| CON_9621  | Markers              | Markers               | Permanent bullet-tipped                                                  | Pack of 10  | £ 4.60 | All Office   |
| CON_9622  | Markers              | Markers               | Permanent Thin-tipped (1.5-2mm)                                          | Pack of 12  | £ 3.60 | All Office   |
| CON_9623  | Markers              | Markers               | White Board, Dry-wipe, bullet-tipped, (assorted colours)                 | Pack of 4   | £ 2.15 | All Office   |
| CON_12194 | Multipurpose Labels  | Address labels        | Self Adhesive address labels on Rolls, 250 labels per roll (89mm x 36mm) | Each        | £ 1.80 | Beacon Press |
| CON 10856 | Multipurpose Labels  | Labels                | A4 Sheet, Labels per sheet, White                                        | Pack of 100 | £ 6.99 | Beacon Press |
| CON_9624  | Notebooks & Pads     | Counsel Notebooks     | Counsel Notebooks, A4, perforated                                        | Each        | £ 1.35 | Beacon Press |
| CON_9625  | Notebooks & Pads     | Notebook              | Memo 155 x 96mm feint rule, 64 pages                                     | Each        | £ 0.79 | Beacon Press |
| CON_9626  | Notebooks & Pads     | Notebook – Police     | Notebook – Police                                                        | Each        | £ 1.65 | Beacon Press |
| CON_9627  | Notebooks & Pads     | Pads Flipchart        | A1 594 x 941mm, 80gsm bleed resistant paper mim 40 sheets per pad        | Each        | £ 4.99 | Beacon Press |
| CON_9628  | Notebooks & Pads     | Pads Refill           | Feint Ruled A4 (200 sheets)                                              | Each        | £ 3.25 | Beacon Press |
| CON_9629  | Notebooks & Pads     | Pads Refill           | A4 (80 sheets)                                                           | Each        | £ 1.39 | Beacon Press |
| CON_9630  | Notebooks & Pads     | Pads Shorthand Spiral | Feint Ruled 150 sheets 200 x 130mm approx size                           | Pack of 10  | £ 5.40 | Beacon Press |
| CON_9674  | Paper Blotting White | Paper Blotting        | White sheets 450 x 580mm approx                                          | Pack of 5   | £ 3.50 | Beacon Press |
| CON_9631  | Paper Clips          | Paper Clips           | Metal plain, silver 76 mm                                                | Pack of 100 | £ 1.99 | Beacon Press |
| CON_9632  | Paper Clips          | Paper Clips           | Metal plain, silver 50 mm                                                | Pack of 100 | £ 1.15 | Beacon Press |
| CON_9633  | Paper Clips          | Paper Clips           | Metal plain, silver 33 mm                                                | Pack of 100 | £ 0.40 | Beacon Press |

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| CON_9634  | Paper Clips                      | Paper Clips            | Metal plain, silver 27 mm                                                                               | Pack of 100  | £ 0.35  | Beacon Press  |
| CON_9635  | Paper Fax, Listing & Music Ruled | Listing Paper          | Plain A3 Non-perforated                                                                                 | Pack of 2000 | £ 45.00 | Charles Trico |
| CON_9638  | Paper Fax, Listing & Music Ruled | Paper Ruled            | Double Sheets A4                                                                                        | Each         | £ 17.50 | Charles Trico |
| CON_9675  | Paper Wrapping Brown             | Paper Wrapping         | Roll 1m wide x 10m long                                                                                 | Each         | £ 3.75  | Beacon Press  |
| CON_9676  | Pencils                          | Pencils                | Lead HB                                                                                                 | Pack of 12   | £ 0.80  | Charles Trico |
| CON_9640  | Pens                             | Pens                   | Ball Point (Black)                                                                                      | Pack of 50   | £ 4.00  | All Office    |
| CON_9641  | Pens                             | Pens                   | Ball Point (Blue)                                                                                       | Pack of 50   | £ 4.00  | All Office    |
| CON_9642  | Pens                             | Pens                   | Ball Point (Red)                                                                                        | Pack of 50   | £ 4.00  | All Office    |
| CON_9643  | Pens                             | Pens                   | Needlepoint Rollerball 0.7 tip Gel Ink (Black)                                                          | Pack of 12   | £ 6.75  | All Office    |
| CON_9644  | Pens                             | Pens                   | Needlepoint Rollerball 0.7 tip Gel Ink (Blue)                                                           | Pack of 12   | £ 6.75  | All Office    |
| CON_9645  | Pens                             | Pens                   | Needlepoint Rollerball 0.7 tip Gel Ink (Red)                                                            | Pack of 12   | £ 6.75  | All Office    |
| CON_9646  | Plastic Wallets                  | Plastic Wallets        | Reinforced and multi punched, top opening, A4 size,                                                     | Pack of 100  | £ 2.99  | Beacon Press  |
| CON_9647  | Plastic Wallets                  | PVC Folder             | Open Top & Side, Thumb hole on Long edge, Foolscap                                                      | Pack of 100  | £ 5.50  | Beacon Press  |
| CON_9648  | Plastic Wallets                  | Plastic Pocket Folders | A4 with press stud closure, assorted colours                                                            | Each         | £ 0.49  | Beacon Press  |
| CON_12197 | Project Folder                   | Project Folder         | A4 Red, Polypropylene with clear front cover, standard 8 cm, 2-bar prong mechanism for punched papers   | Pack of 25   | £ 8.00  | All Office    |
| CON_12198 | Project Folder                   | Project Folder         | A4 White, Polypropylene with clear front cover, standard 8 cm, 2-bar prong mechanism for punched papers | Pack of 25   | £ 8.00  | All Office    |
| CON_12199 | Project Folder                   | Project Folder         | A4 Blue, Polypropylene with clear front cover, standard 8 cm, 2-bar prong mechanism for punched papers  | Pack of 25   | £ 8.00  | All Office    |
| CON_9651  | Punchers, Staplers & Staples     | Puncher                | 1-Hole (Capacity 20-25 pages)                                                                           | Each         | £ 4.75  | Beacon Press  |
| CON_9652  | Punchers, Staplers & Staples     | Puncher                | 2-Hole standard size - 10 sheets                                                                        | Each         | £ 1.95  | Beacon Press  |

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| CON_9653  | Punchers, Staplers & Staples | Staplers                   | Heavy Duty for use with 23/14mm staples CON_9657S - 100 Sheets   | Each         | £ 13.50 | Beacon Press  |
| CON_9654  | Punchers, Staplers & Staples | Staplers                   | Standard for use with 26/6mm staples CON_9656                    | Each         | £ 2.95  | Beacon Press  |
| CON_9655  | Punchers, Staplers & Staples | Staple Remover             | Staple Remover, steel jaws, extra wide plastic finger grip       | Each         | £ 0.45  | Beacon Press  |
| CON_9656  | Punchers, Staplers & Staples | Staples                    | 26/6 (Standard) Suitable for GPC 9654                            | Pack of 5000 | £ 0.99  | Beacon Press  |
| CON_9657  | Punchers, Staplers & Staples | Staple                     | 23/14 (Heavy Duty) Suitable for GPC 9653                         | Pack of 4000 | £ 6.25  | Beacon Press  |
| CON_9677  | Red Tape                     | Red Tape                   | 10mm x 30m (Legal Ribbon)                                        | Each         | £ 5.50  | Charles Trico |
| CON_9660  | Rubber Bands                 | Bands rubber               | Large 150mm approx, 500g                                         | Each         | £ 5.50  | Beacon Press  |
| CON_9661  | Rubber Bands                 | Bands rubber               | Medium 100mm approx, 500g                                        | Each         | £ 5.50  | Beacon Press  |
| CON_9678  | Rulers                       | Rulers                     | 12" Plastic (Shatterproof)                                       | Each         | £ 0.35  | Beacon Press  |
| CON_9679  | Scissors                     | Scissors                   | Multipurpose Stainless Steel with Plastic Comfort Grip           | Each         | £ 0.95  | Beacon Press  |
| CON_9680  | Sharpeners                   | Sharpeners                 | Pencil (Single Hole Metal)                                       | Each         | £ 0.23  | Beacon Press  |
| CON_9681  | Slide Binders                | Slide Binders              | Plastic, A4 size, 10mm capacity, Black                           | Pack of 25   | £ 8.50  | Beacon Press  |
| CON_9682  | Slide Binders                | Slide Binders              | Plastic, A4 size, 6mm capacity, Black                            | Pack of 50   | £ 12.99 | Beacon Press  |
| CON_11437 | Till Rolls                   | Till Rolls Receipt Printer | Thermal 80mm x 60mm                                              | Each         | £ 0.80  | Beacon Press  |
| CON_11234 | Till Rolls                   | Till Rolls Streamline      | Thermal 57mm x 40mm                                              | Each         | £ 0.49  | Beacon Press  |
| CON_9685  | Trays                        | Trays                      | Plastic Letter Tray A4 (inc risers) Approx size 65 x 255 x 368mm | Pack of 3    | £ 10.70 | Beacon Press  |
| CON_9686  | Treasury Tags                | Treasury Tags              | 5" Green cord (Plastic Tipped)                                   | Pack of 100  | £ 1.90  | Charles Trico |